

Policy Title: Mississippi State Mental Health Planning and Advisory Council

Scope: Pursuant to Section 41-4-9, the Board of Mental Health is empowered to create advisory councils to assist the Board and the Department in the performance of their duties.

Policy: The Mississippi State Mental Health Planning and Advisory Council shall be established to advise and assist the Department of Mental Health, Bureau of Mental Health and Bureau of Administration in developing, reviewing and updating a state plan for community mental health services for adults with serious mental illness and children with serious emotional or mental disorders.

The Planning Council will provide a mechanism for consumers, family members, mental health service providers and providers of support services to work together to identify needs and plan services to address those needs. The Planning Council will allow this broad constituency an additional avenue to evaluate progress on state plan objectives on an ongoing basis, to review goals and objectives and make recommendations for revisions as needs

and available resources change.

Procedures: The following shall be the procedures for establishing and the operation of the Mississippi State Mental Health Planning and Advisory Council:

I. ESTABLISHMENT

In accordance with the bylaws of the Mississippi Board of Mental Health, the Board may appoint representatives or agents with such powers to perform acts or duties on behalf of the Board. Therefore, the Board hereby authorizes the Executive Director of the Department of Mental Health to appoint individuals to a Mississippi State Mental Health Planning **and Advisory** Council.

II. PARTICIPANTS

- A. Membership shall be in keeping with the guidelines set forth by applicable federal law(s), specifically, P.L. 102-321, the "ADAMHA Reorganization Act," and its successors.
- B. Membership of the State Mental Health Planning and Advisory Council shall include individuals and representatives of entities concerned with the need, planning, operation, and funding of mental health services. The Council shall be composed of a balanced number of both service providers and non-service providers, including consumers of mental health services and families.
- C. Members of the Mississippi State Mental Health Planning and Advisory

Council shall serve for a term of one calendar year (January through December) and may be reappointed.

- D. Vacancies on the Council at any time during the year shall be filled by the Executive Director of the Mississippi Department of Mental Health.
- E. Routine operation of the Mississippi State Mental Health Planning and Advisory Council shall be in accordance with the established Bylaws of the Council.

III. FUNCTIONS

The responsibilities and functions of the Mississippi State Mental Health Planning and Advisory Council shall be in accordance with applicable federal law(s), specifically, P.L. 102-321, "The ADAMHA Reorganization Act," and its successors.

IV. MEETINGS

- A. Meetings shall be held at least quarterly and more often as deemed necessary by the Council or the Department of Mental Health.
- B. Determination of date, time and location of meetings and notification of meetings shall be in accordance with the Bylaws of the Mississippi State Mental Health Planning and Advisory Council.

D-0018
11/31/92
07/30/94
11/21/96
12/20/98
02/21/01
09/27/03